Formulas to be used to apportion costs for SCLS Technology Services

I. **Technology Infrastructure:** **Each Library's share of total circulation of participating members, averaged over the three most recent years (100% of budget).**
Scope: The core cost that is required to support any of the three technology services. Any library participating in any of the three technology services (Network Services, PC Support, or the Integrated Library System, LINKcat) will pay the Technology Infrastructure fee.
Budget: Central network hardware and maintenance, broadband, equipment, software; Miscellaneous support needs; Infrastructure staff (system administrators, Technology Services Coordinator).

II. **Network Services:** **Building fee (15% of budget) + Connected devices (85% of budget)**
Scope: Library network hardware and software, replacements, and upgrades; Internet Connectivity, network and response time support, Enterprise Wireless (setup fee required), Third party vendor support, new building and remodeling support, wide-area network planning
Budget: Network hardware and maintenance; Broadband costs for the libraries (e.g. BCN, Charter VPN, Wiscnet VPN, MUFN); Field Technician (25%) & Help Desk support staff costs (@20%).
Required participation: Technology Infrastructure.

III. **PC Support:** **Each library's share of supported PCs (100% of budget) (currently $250 per PC)**
Scope: PC and printer ordering, field and help desk support, automatic software updates, PC software testing and support, Windows and MS-Office, and anti-virus licenses, third party vendor support, Technology Planning.
Budget: Field Technician support staff costs (75%); Help Desk Support staff costs (@60%); PC Software Fees.
Required participation: Technology Infrastructure + Network Services

IV. **ILS Services:** **Building Fee (15% of budget) + Share of Annual Circulation (42.5% of budget) + Share of total items owned (42.5%)**
Scope: Cataloging, Circulation, Serials, PAC modules, updates, and support; enhanced content, third party vendor support, RFID, Self Checks, Sorters ILS support.
Budget: ILS contracted support and development; Third party maintenance and setup; Telephone notice charges; Cataloging and OCLC costs; Authority Control; ILS staff salaries; Help Desk support staff salaries (@20%).
Required participation: Technology Infrastructure

Optional participation: Response time troubleshooting and support provided to ILS + Network Services participants; Receipt and spine label printer and other peripheral equipment setup and support provided to ILS + Network Services + PC Support participants

V. **GETIT Acquisitions Module:** **Based on ILS Formula: Building Fee (15% of budget) + Share of Annual Circulation (42.5% of budget) + Share of total items owned (42.5%)**

Scope: GetIt Acquisitions module

Budget: ILS contracted support and development for GetIt. The total amount is shared among GetIt participating libraries only.

Required participation: Technology Infrastructure + ILS Services

VI. **MY PC:** **Each library's share of supported PCs (100% of budget) (currently $15 per PC)**

Scope: MyPC time management software

Budget: Annual license costs and contribution to replacement fund.

Required participation: Technology Infrastructure + Network Services + PC Support

VII. **PaperCut:** **Each library contracts directly with vendor for PaperCut services**

Scope: PaperCut print management software

Budget: Fees vary by library based on equipment in use

Required participation: Technology Infrastructure + Network Services + PC Support

VIII. **Untangle Filtering:** **Based on Network Formula: Building fee (15% of budget) + Connected devices (85% of budget)**

Scope: iBoss filtering software

Budget: Annual license costs through WiscNet. The total amount is shared among iBoss participating libraries only

Required participation: Technology Infrastructure + Network Services + PC Support

IX. **Envisionware Tier One support:** **5% of purchase price for equipment and software (1/2 of Envisionware support fee)**

Scope: Envisionware hardware and software (excluding RFID tagging stations)

Budget: Fees vary by library and will be billed separately at the beginning of each year, starting in the 2nd full year after purchase

Required participation: Technology Infrastructure + ILS Services

X. **Solus Member Library Templates:** **100% of annual maintenance fee**

Scope: Subscription to shared mobile app included in ILS fees. Libraries opting in to the Individual Member Library Templates will be responsible for annual maintenance fee.

Budget: Fees increase annually and will be billed separately at the beginning of each year.

Required participation: Technology Infrastructure + ILS Services