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1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2024 Budget	2024 Mid-Year	Change from 2024 Budget	2024 Notes/ <a href="#">2024 Mid-Year Notes</a>
2		PROJECTED REVENUES				
3		REVENUE SOURCE				
4	4010	STATE AIDS - 4010	\$3,024,278.83	\$3,024,278.83	\$0.00	\$2 million statewide increase in 2024 = \$3,024,278.83 for SCLS = increase of \$274,770.83.
5	4030	INTEREST INCOME - 4030	\$60,000.00	\$100,000.00	\$40,000.00	2024 Based on average of \$2,000,000 state aid in the money market account earning 3%. <a href="#">Mid-year 2024 adjusting for actual YTD earnings.</a>
6	4040	ALLOCATED INTEREST - 4040	\$0.00	\$0.00	\$0.00	Allocated interest is recorded in member holding accounts
7	4041	Interest/Dividends Fixed Income - 4041	\$63,094.00	\$63,094.00	\$0.00	interest/dividend income projected.
8	4042	Interest/Dividends CD Account - 4042	\$0.00	\$0.00	\$0.00	Closed out the CD investment
9	4050	GENERAL CARRYOVER - 4050	\$287,911.46	\$405,196.66	\$117,285.20	2024 starting balance is audited mid-year balance of \$787,911.46 - \$500,000 used for building project. <a href="#">Mid-year 2024 is audited year-end 2023 balance.</a>
10	4055	BUILDING PROJECT CARRYOVER - 4055	\$0.00	\$0.00	\$0.00	Funds available in building fund for renovation and construction of new facility. Plan to use the remainder of this carryover fund by December 2023.
11	4060	CHANGE IN MARKET APPREC FIXED INC - 4060				
12	4120	MEMBER DELIVERY (BY COUNTY) - 4120	\$391,178.00	\$391,178.00	\$0.00	Represents a minimal increase in 2024. Dane County fees are reduced with this budget figure.
13	4130	OTHER DELIVERY (LINK EXPRESS) - 4130	\$9,750.00	\$9,750.00	\$0.00	
14	4150	PROCEEDS FROM SALE OF A VEHICLE - 4150	\$15,000.00	\$15,000.00	\$0.00	
15	4170	MULTI-TYPE AND INTERSYSTEM DELIVERY - 4170	\$1,097,865.00	\$1,086,865.00	-\$11,000.00	Represents a zero increase in 2024. <a href="#">Mid-year 2024 reducing by \$11,000 due to elimination of UW Marinette.</a>
16	4180	SPECIAL REQUEST DELIVERY SERVICE - 4180	\$4,500.00	\$4,500.00	\$0.00	
17	4220	WLA RENT - 4220	\$0.00	\$0.00	\$0.00	Lease ended May 31, 2023
18	4241	3RD PARTY ANNUAL SUPPORT AND MAINTENANCE FEES - 4241	\$24,350.00	\$24,350.00	\$0.00	2024: Budgeting \$17,000 for Bibliotheca and Envisionware (\$5,000 is for ILS; \$12,000 is for Technology). We will invoice Bibliotheca for that support (roughly \$10,000) and we will invoice libraries for the Envisionware support (roughly \$7,000) and MyPC fees to members is \$7,350.
19	4242	ILS/TECHNOLOGY MEMBER PAYMENTS - 4242	\$2,362,616.00	\$2,362,616.00	\$0.00	For 2024: ILS = \$1,244,276.00 budgeted expenses - \$5,000 Bibliotheca = <b>\$1,239,276.00</b> . This amount includes Rio and MFD. Bibliotheca income is in account 4241. Tech budget is \$1,403,921 - SCLS contribution of \$260,356 - Bibliotheca \$12,000 (in account 4241) - Sparsity Grant \$8,225 = member fees of <b>\$1,123,340</b> . RIO and MFD infrastructure fee is part of this number.
20	4243	Back Up Collaboration System Contribution Income - 4243	\$0.00	\$0.00	\$0.00	
21	4245	TECHNOLOGY CARRYOVER FOR EQUIPMENT REPLACEMENT - 4245	\$1,016,250.40	\$1,244,252.88	\$228,002.48	2024 starting amount is audited year-end 2022 amount that will be used on 2023 mid-year - \$42,290 that will be used to pay for fire suppression from Access in the Data Center. <a href="#">2024 mid-year is the audited year-end 2023 balance.</a>
22	4270	ILS CARRYOVER FOR FUTURE DEVELOPMENT - 4270	\$393,023.61	\$370,567.37	-\$22,456.24	2024 amount is audited year-end 2022 amount that will be used on 2023 mid-year. <a href="#">2024 mid-year is the audited year-end 2023 balance.</a>
23	4280	Consulting Services Fees - 4280	\$0.00	\$0.00	\$0.00	
24		Marketing/PR/Advocacy Services				
25		Web Services				

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26		Public Library Administration Services				
27		CE Services				
28		Youth Services				
29		Building Design Services				
30	4290	Foundation Admin Fees - 4290	\$42,672.00	\$42,672.00	\$0.00	Based on 1st quarter 2023 x 4.
31	4405	Miscellaneous Admin Income - 4405	\$0.00	\$0.00	\$0.00	
32	9102	LSTA - TECHNOLOGY (11-142) - 9102			\$0.00	
33	9113	LSTA - DELIVERY (11-116) - 9113	\$75,000.00	\$0.00	-\$75,000.00	2024 = Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied.
34		LSTA-Delivery PLSR - Coordinator	\$0.00	\$0.00	\$0.00	DPI LSTA grant for implementation of the delivery hub system. Will not receive this LSTA grant in 2024.
35	9120	LSTA-Serving the Homeless - 9120			\$0.00	
36	9125	LSTA-Serving Job Seekers (16-121) - 9125			\$0.00	
37		LSTA-Adverse Childhood Exp (16-211)			\$0.00	
38	9140	LSTA-DIGITAL CONTENT BUYING POOL - 9140			\$0.00	
39	9145	LSTA-SERVING OLDER ADULTS			\$0.00	
40	9152	CARES Grant			\$0.00	
41	9156	TEACH Training Grant			\$0.00	
42	9158	WISElearn Grant			\$0.00	
43	9160	Enterprise Wireless Income-9160			\$0.00	
44	9165	Back Up Collaboration LSTA	\$0.00	\$6,000.00	\$6,000.00	24/25 LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000
45	9170	MEMBERS DIGITAL CONTENT BUYING POOL - 9170	\$368,950.00	\$368,950.00	\$0.00	2024 includes \$317,628 for OverDrive, \$21,322 for Magazines and \$30,000 for Advantage.
46	9175	Digitization Collaboration LSTA			\$0.00	
47	9195	Sparsity (Increased Capacity) LSTA	\$8,225.00	\$8,225.00	\$0.00	2024 budget includes \$8,225 from the 23/24 grant cycle. 2024 mid-year: now using these funds for RFID tagging instead. Will not adjust fees or hardware. RFID tagging expenses will be recorded here and reimbursed in LSTA grant income account.
48	9205	Leadership Capacity Streamline LSTA			\$0.00	
49	9210	Inclusive Services - Compassion Resilience LSTA			\$0.00	
50	9215	ILS Migration LSTA		\$25,000.00	\$25,000.00	Mid-year 2024 = AMH migration
51	9220	Professional Learning LSTA	\$13,258.00	\$27,375.50	\$14,117.50	2024 budget is \$13,258 left from the 23/24 grant cycle. 24 midyear will also add \$14,117.50.
52	9222	Trustee Training Week	\$3,000.00	\$3,000.00	\$0.00	For 2024 includes \$3,000 for Trustee Training Week that will come from the 24/25 grant cycle. This is submitted to DPI under Professional Learning LSTA.
53	9224	Back up Collaboration - Prof. Learning	\$0.00	\$0.00	\$0.00	
54	9231	ARPA Hybrid Library Service Model			\$0.00	

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55	9233	IDEA Project Grant	\$15,000.00	\$35,692.50	\$20,692.50	2024 budget includes \$15,000 from the 23/24 grant cycle. All submitted under the Professional Learning LSTA. 2024 mid-year: The 23/24 grant was \$25,000. Of this only \$307.50 got spent, so \$24,692.50 is left to spend from this grant plus the 1st half of the 24/25 grant (total is \$22,000) so half is \$11,000.
56	9236	ARPA IT Hardware			\$0.00	
57	9238	New Director Boot Camp LSTA	\$0.00	\$15,000.00	\$15,000.00	SCLS is the fiscal agent for this grant. We are planning to spend \$15,000/year.
58						
59						
60						
61						
62		TOTAL REVENUE ( without carry over funds)	\$7,578,736.83	\$7,613,546.83	\$34,810.00	
63		TOTAL CARRY OVER FUNDS	\$1,697,185.47	\$2,020,016.91	\$322,831.44	
64		GRAND TOTAL ALL REVENUE SOURCES	\$9,275,922.30	\$9,633,563.74	\$357,641.44	
65						
66		PROJECTED EXPENDITURES				
67						
68						
69		INTERLOAN AND RESOURCE SERVICES				
70						
71	5130	MADISON PUBLIC LIBRARY - 5130	\$266,184.00	\$266,184.00	\$0.00	
72	5230	DAMAGED MATERIALS - 5230	\$400.00	\$400.00	\$0.00	
73	5310	OUT-OF-SYSTEM INTERLOAN - 5310	\$31,230.67	\$31,230.67	\$0.00	
74		WorldShare ILL:	\$29,892.95	\$29,892.95	\$0.00	One flat fee for SCLS includes access for all under WIM except STP. MID is out of direct ILL. Billed July - June adjust at 6 mths. 3 year contract price
75		ILL/IFM for STP	\$1,327.72	\$1,327.72	\$0.00	ILL WorldShare STP.
76		1/4 of OCLC Access Fee:	\$0.00	\$0.00	\$0.00	No longer a separate fee
77		IFM Fees:	\$10.00	\$10.00	\$0.00	Works as ILL loaning credit to offset when we have to pay to borrow. MAD earns more credit than has to pay out.
78		WISCAT fees: paid to DPI	\$0.00	\$0.00	\$0.00	Free in 2024
79	5320	ONLINE CONTENT AND MEMBERSHIPS - 5320	\$50,252.36	\$50,252.36	\$0.00	
80		WorldCat Discovery Subscription (First Search)for members' patrons:	\$29,939.86	\$29,939.86	\$0.00	Signed 3 year contract w/ OCLC in 2023. Includes <u>all</u> members under WIM
81		WPLC Membership:	\$7,848.00	\$7,848.00	\$0.00	
82		WPLC Purchasing Pool for e-Content:	\$0.00	\$0.00	\$0.00	
83		WiLS membership:	\$10,746.00	\$10,746.00	\$0.00	
84		SRLAAW:	\$1,718.50	\$1,718.50	\$0.00	1/10 of 1% of SCLS state aid paid to SRLAAW for advocacy. Madison will pay half of this. In 2024 no membership but increase in advocacy.
85		Recollection WI:	\$0.00	\$0.00	\$0.00	
86						
87		SUBPROGRAM I. TOTALS	\$348,067.03	\$348,067.03	\$0.00	

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88						
89		MULTITYPE LIBRARY COOPERATION				
90						
91	5510	STAFF SALARIES AND WAGES - 5510	\$21,764.51	\$21,764.51	\$0.00	Increase is due to a step increase. 2% increase in 2024.
92						
93		SUBPROGRAM III. TOTALS	\$21,764.51	\$21,764.51	\$0.00	
94						
95		ILS/TECHNOLOGY SERVICES				
96						
97	5530	ILS CONTRACTED SUPPORT - 5530	\$129,766.00	\$129,766.00	\$0.00	
98	5535	ILS CONTRACTED DEVELOPMENT --5535	\$15,000.00	\$15,000.00	\$0.00	
99	5540	ILS THIRD PARTY MAINTENANCE & STARTUP --5540	\$78,701.00	\$78,701.00	\$0.00	Split out e-commerce funds at mid-year.
100	5545	ILS TELENOTICE PHONE CHARGES -- 5545	\$8,803.00	\$8,803.00	\$0.00	2024: 8 Talking Tech lines will be IP Flex (copper over fiber) lines @ \$30.09/line per month = \$2,888.64/year. Annual maintenance \$5,200/year (plus \$700 allowance for price increase)
101	5550	ILS STAFF SALARIES - 5550	\$363,646.32	\$379,809.32	\$16,163.00	2024 = 2% increase. 2024 midyear = \$16,163 of the \$25,000 moved to this account from 5570 to cover ILS cataloging LTE.
102	5551	ILS CATALOGING SOFTWARE/CONTRACT - 5551	\$509,559.10	\$509,559.10	\$0.00	
103		Madison Cataloging Contract:	\$404,255.00	\$404,255.00	\$0.00	
104		OCLC Cataloging and Metadata Subscription	\$105,304.10	\$105,304.10	\$0.00	3 year contract from OCLC @4% increase per year
105	5552	ILS AUTHORITY CONTROL - 5552	\$8,743.00	\$8,743.00	\$0.00	
106	5553	ILS Evaluation Expenses		\$8,837.00	\$8,837.00	Moving \$8837 of the \$25,000 state aid from 5570 to this new account to pay for ILS evaluation/travel costs.
107	5555	TECHNOLOGY: HARDWARE MAINTENANCE - 5555	\$10,904.00	\$10,904.00	\$0.00	
108	5557	LIBRARY OWNED EQUIPMENT	\$122,222.00	\$122,222.00	\$0.00	
109	5560	TECHNOLOGY: TELECOMMUNICATIONS/CENTRAL SERVER HARDWARE - 5560	\$65,478.00	\$65,478.00	\$0.00	2024: Total cost is \$73,703 but \$8,225 is covered by Sparsity Grant and is recorded in the LSTA grant account.
110	5565	TECHNOLOGY: SOFTWARE LICENSES - 5565	\$50,610.00	\$50,610.00	\$0.00	
111	5570	TECHNOLOGY: SUPPORT EQUIP. & SERVICES - 5570	\$70,000.00	\$20,000.00	-\$50,000.00	Mid-year: Cataloging LTEs will be extended to 12/31/24. One will be paid out of the AMH LSTA grant and the other with this \$25,000. \$16,163 of the \$25,000 moved from 5570 to ILS Salaries to cover ILS cataloging LTE. The other \$8,837 moved to 5553 ILS Evaluation expenses. Reallocating the \$25,000 from tech to Delivery in 2024 to cover the loss of the Delivery LSTA grant. These funds will go back to Tech in 2025.
112	5575	TECHNOLOGY: BROADBAND LINES & SERVICES - 5575	\$106,553.00	\$106,553.00	\$0.00	
113	5580	TECHNOLOGY: STAFF SALARIES - 5580	\$714,840.68	\$714,840.68	\$0.00	2024: 2% increase
114	5585	TECHNOLOGY CONTINGENCY - 5585	\$989,607.40	\$1,217,609.88	\$228,002.48	2024 starting amount is audited year-end 2022 amount that will be used on 2023 mid-year - \$42,290 that will be used to pay for fire suppression from Access in the Data Center. Subtracting \$26,643 to cover shortfall in PC support fees. 2024 mid-year is the audited year-end 2023 balance. Subtracting \$26,643 to cover shortfall in PC support fees.

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115	5586	ENTERPRISE WIRELESS CONTINGENCY EXP - 5586	\$0.00	\$0.00	\$0.00	
116	5587	LIBRARY ONLINE CONTINGENCY EXP - 5587	\$0.00	\$0.00	\$0.00	
117	5590	ILS CARRYOVER FOR FUTURE DEVELOPMENT - 5590	\$393,023.61	\$370,567.37	-\$22,456.24	2024 amount is audited year-end 2022 amount that will be used on 2023 mid-year. <a href="#">2024 mid-year is the audited year-end 2023 balance.</a>
118	5591	3RD PARTY ANNUAL SUPPORT AND MAINTENANCE EXPENSES - 5591	\$3,179.00	\$3,179.00	\$0.00	Annual maintenance cost for licenses for My PC. My PC = \$3179. Still need updated number for 2024.
119	5592	TECH CONTRACTED SERVICES - 5592	\$12,000.00	\$12,000.00	\$0.00	
120	5595	Back Up Collaboration Project Expenses - 5595	\$0.00	\$0.00	\$0.00	
121	9161	ENTERPRISE WIRELESS EXPENSES-9161	\$0.00	\$0.00	\$0.00	
122						
123		SUBPROGRAM II. TOTALS	\$3,652,636.11	\$3,833,182.35	\$180,546.24	
124						
125		PUBLIC INFORMATION SERVICES				
126						
127	5710	STAFF SALARIES AND WAGES - 5710	\$119,873.66	\$119,873.66	\$0.00	2% increase in 2024. Overall Reduction in due to moving a consultant position to account 6010 from 5710.
128	5740	CONTRACTED PRINTING SERVICES - 5740	\$2,400.00	\$2,400.00	\$0.00	
129	5750	SUPPLIES - 5750	\$200.00	\$200.00	\$0.00	
130	5760	COPIER LEASE & IN-HOUSE PRINTING - 5760	\$21,000.00	\$21,000.00	\$0.00	
131	5770	PRODUCT/SERVICE AWARENESS - 5770	\$0.00	\$0.00	\$0.00	
132						
133		SUBPROGRAM IV. TOTALS	\$143,473.66	\$143,473.66	\$0.00	
134						
135		CONSULTANT SERVICES				
136						
137	6010	STAFF SALARIES AND WAGES - 6010	\$403,876.83	\$403,876.83	\$0.00	Increase is due to step increases for 3 staff members, moving a consultant position to 6010 from 5710 and a 2% increase.
138	6040	TRAVEL AND CONT. ED. EXPENSES - 6040	\$40,000.00	\$38,000.00	-\$2,000.00	Actual use in 2022 was \$28,300. Allowing some increase in 2024 for return to in-person training. Admin \$4,000, Delivery \$1,000, Consultants \$15,000, Tech/ILS \$20,000. <a href="#">On 2024 mid-year reducing by \$2,000 to help offset loss of Delivery LSTA. Will replace this in 2025.</a>
139	6050	MILEAGE EXPENSES-6050	\$15,000.00	\$13,000.00	-\$2,000.00	Actual use in 2022 was \$10,442. Allowing some increase for return to in-person training and travel. <a href="#">On 2024 mid-year reducing by \$2,000 to help offset loss of Delivery LSTA. Will replace this in 2025.</a>
140	6060	WORKFORCE DEVELOPMENT EXP-6060	\$200.00	\$200.00	\$0.00	Moved Mark's cell phone expenses to 7672
141	6070	DIGITIZATION EXPENSES-6070	\$1,287.50	\$1,287.50	\$0.00	
142						
143		SUBPROGRAM V. TOTALS	\$460,364.33	\$456,364.33	-\$4,000.00	
144						
145		CONT. ED & PROF. DEVELOPMENT				

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146						
147	7010	CONTRACTED TRAINING & CONSULTATION - 7010	\$7,500.00	\$5,000.00	-\$2,500.00	Moved \$2,500 from 7030 to 7010 for 2024. Reducing by \$2,500 on 2024 mid-year.
148	7030	PROFESSIONAL MATERIALS - 7030	\$0.00	\$0.00	\$0.00	SCLS Foundation is giving \$5,958.49 for the professional collection in 2024. It will be charged to account 8012 and reimbursed by the Foundation.
149	7050	SUBSCRIPTIONS - 7050	\$2,500.00	\$2,500.00	\$0.00	
150	7070	MEM LIB PROFESSIONAL DEVELOPMENT - 7070	\$4,000.00	\$4,000.00	\$0.00	
151	7090	MEETING SUPPLIES - 7090	\$3,000.00	\$3,000.00	\$0.00	
152						
153		SUBPROGRAM VIII. TOTALS	\$17,000.00	\$14,500.00	-\$2,500.00	
154						
155		DELIVERY AND MATERIALS CONTROL				
156						
157	7210	FLEET EXPENSES - 7210	\$110,000.00	\$185,000.00	\$75,000.00	2024 = Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied.
158	7220	STAFF SALARIES - 7220	\$1,066,744.56	\$1,050,744.56	-\$16,000.00	2024 = This is option 2 for Delivery with new wage scale for Drivers I and II, a reclass for the Delivery Supervisor, and step increases for staff reclassified in 2023. Plus 2% increase. Mid-year: Reducing to reflect staffing shortage in Jan/Feb 2024.
159	7260	BONDING, CARGO, AND FLEET INSURANCE - 7260	\$83,333.00	\$69,833.00	-\$13,500.00	Transportation \$760, Business Auto \$25,812, Umbrella \$5,121, Worker's Comp \$54,358 (95% to delivery). In 2024 add additional property insurance for Delivery addition. Mid-year 2024: account for dividend.
160	7270	SUPPLIES AND EQUIPMENT - 7270	\$8,000.00	\$8,000.00	\$0.00	
161	7280	FLEET REPLACEMENT - 7280	\$70,000.00	\$70,000.00	\$0.00	Budgeting for vehicle replacement. No contingency available in 2024. Mid-year 2024: adjusted fleet budget to account for increased cost of vehicles. Applied some of the insurance dividend savings.
162	7290	CONTRACTED SERVICES - 7290	\$86,250.00	\$72,750.00	-\$13,500.00	2024 Mid-year - reduce this by \$3,000 due to UW Washington campus closing. Monarch will no longer deliver for us there. And reduce by \$11,000 for elimination of Marinette.
163	7293	FACILITY LOAN PRINCIPAL PMT	\$106,987.96	\$106,987.96	\$0.00	In 2024 only paying \$213,975.93 principal on \$5.5 million loan, split between Admin and Delivery.
164	7294	FACILITY LOAN INTEREST PMT	\$135,808.22	\$135,808.22	\$0.00	In 2024 paying \$220,602.74 interest on \$5.5 million loan and \$51,013.70 interest on \$1 million loan, splitting between Admin and Delivery.
165	7295	DELIVERY FACILITY - 7295	\$1,138.00	\$38,524.00	\$37,386.00	Reflects 1 month in 2024. Need to adjust 2024 mid-year to account for delivery utilities. Will adjust interest income at mid-year to balance out.
166	7296	DELIVERY RENT - 7296	\$14,500.00	\$14,500.00	\$0.00	2024 = budgeting 1 month of rent as a cushion in case construction goes long.
167	7297	MARATHON COUNTY DELIVERY - 7297	\$0.00	\$0.00	\$0.00	
168		Ground Lease - Delivery	\$0.00	\$0.00	\$0.00	
169						
170		SUBPROGRAM IX. TOTALS	\$1,682,761.74	\$1,752,147.74	\$69,386.00	

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171						
172		PROGRAM DEVELOPMENT				
173						
174	7430	YOUTH LITERACY SUPPLEMENTS-7430	\$31,275.00	\$31,275.00	\$0.00	
175	7440	SLP LIVE PERFORMANCES - 7440	\$0.00	\$0.00	\$0.00	
176	7450	SLP PRINTING AND SUPPLIES - 7450	\$4,100.00	\$4,100.00	\$0.00	
177	7470	C & Y A/SPECIAL NEEDS MATERIALS - 7470	\$4,500.00	\$4,500.00	\$0.00	
178	7475	EXPERIMENTAL SERVICES FOR LIBRARIES - 7475	\$10,000.00	\$10,000.00	\$0.00	If necessary, this can be reduced if we eliminate a lab replacement, however we have determined that we need 3 functioning labs for our services and replacing one each year is optimal. Reviewed by JA/VTL.
179						
180		SUBPROGRAM X. TOTALS	\$49,875.00	\$49,875.00		
181						
182		ADMINISTRATION AND COORDINATION				
183						
184	7610	STAFF SALARIES AND WAGES - 7610	\$265,719.18	\$265,719.18	\$0.00	2024 = 2% increase.
185	7630	New Building Expenses	\$189,842.36	\$191,842.36	\$2,000.00	The cost of construction, engineering and design will be paid from building carryover fund. The costs reflected in these new building expense accounts are for new on-going expenses to maintain the new building.
186	7631	New Building Design Work				
187	7632	New Building Landscaping/CAM	\$19,557.78	\$19,557.78	\$0.00	In 2024 budgeting \$12,000 for snow removal, \$500 for pest control, \$4,558 for mowing/weeding. \$2,500 for trash/recycling.
188	7633	New Building Construction Work	\$154,554.58	\$154,554.58	\$0.00	Additional cost for Office Pod (total is \$118,535.00) Kept \$18,535 in this account and moved \$100,000 to this account from account 7634. Added \$36,019.58 of additional state aid as construction contingency.
189	7634	New Building Furniture	\$0.00	\$5,000.00	\$5,000.00	Moving \$100,000 of this budget to account 7633 for Office Pod (total is \$118,535.00). <a href="#">Need to move \$4,500 to 2024 mid-year furniture line. Take this from the equipment line 7635, 7654, 7672.</a>

	A	B	O	P	Q	R
1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2024 Budget	2024 Mid-Year	Change from 2024 Budget	2024 Notes/ <a href="#">2024 Mid-Year Notes</a>
190	7635	New Building Equipment	\$15,730.00	\$12,730.00	-\$3,000.00	Annual contingency fund contribution toward future replacement of equipment \$10,000 and HVAC maintenance agreement \$4,000, and one time purchase of Access Points in 2023 \$15,000. Stormwater maintenance expenses in 2024 to include filter replacement, cleanout = \$1,300 every 2 years. Annual fire sprinkler inspection \$430.00. Keep \$10,000 equipment replacement fund and HVAC maintenance agreement of \$1,820 plus \$2,180/year for HVAC servicing costs. Add Data Center maintenance and mechanicals in 2025. Also add replacement of LAN equipment and wireless equipment (access point, etc.) Will need \$1500/year for network equipment and \$2,500/year for access point. <a href="#">Need to move \$3,000 to 2024 mid-year furniture line. Take this from the equipment line 7635.</a>
191	7650	FACILITY - HQ - 7650	\$55,300.00	\$48,500.00	-\$6,800.00	
192	7651	7651 Rent	\$0.00	\$0.00	\$0.00	
193	7652	7652 Utilities	\$34,000.00	\$28,000.00	-\$6,000.00	2024 based on YTD 2023 utility costs. <a href="#">2024 mid-year: 24/25 back up collaboration LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000.</a>
194	7653	7653 Janitorial	\$18,800.00	\$18,800.00	\$0.00	Janitorial services were \$9,600 at Biltmore. Doubling that amount for Pankratz with Delivery addition for 11 of 12 months. Plus carpet cleaning.
195	7654	7654 Offsite Storage	\$2,500.00	\$1,700.00	-\$800.00	\$500 per quarter plus one trip fee. <a href="#">2024 mid-year = Corben space next door @ \$140/mo</a>
196	7655	SUPPLIES - 7655	\$2,500.00	\$3,138.00	\$638.00	<a href="#">Moved \$500 to Staff Engagement</a>
197	7656	7656 Administration	\$2,500.00		-\$2,500.00	
198	7658	New Building Loan Principal Payment	\$106,987.96	\$106,987.96	\$0.00	In 2024 only paying \$213,975.93 principal on \$5.5 million loan, split between Admin and Delivery.
199	7659	New Building Loan Interest Expense	\$135,808.22	\$135,808.22	\$0.00	In 2024 paying \$220,602.74 interest on \$5.5 million loan and \$51,013.70 interest on \$1 million loan, splitting between Admin and Delivery.
200	7636	New Building Ground Lease	\$21,503.09	\$21,503.09	\$0.00	Ground lease for Pankratz property.
201	7666	VENDING EXPENSES - 7666	\$0.00	\$0.00	\$0.00	
202	7667	STAFF ENGAGEMENT TEAM EXP - 7667		\$500.00	\$500.00	<a href="#">Adding account 7667 for staff engagement at mid-year, budget \$500</a>
203	7670	TELEPHONE - 7670	\$14,048.00	\$13,348.00	-\$700.00	
204	7672	7672 SC Headquarters	\$11,522.00	\$10,822.00	-\$700.00	
205	7673	7673 Delivery	\$2,526.00	\$2,526.00	\$0.00	
206	7680	POSTAGE - 7680	\$800.00	\$800.00	\$0.00	
207	7681	7681 Administration				
208	7682	7682 Automation				
209	7685	Direct Benefit to Member Libraries	\$0.00	\$0.00	\$0.00	



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1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2024 Budget	2024 Mid-Year	Change from 2024 Budget	2024 Notes/ 2024 Mid-Year Notes
210	7690	BOARD TRAVEL & EXPENSES & MEMBERSHIPS - 7690	\$1,200.00	\$1,200.00	\$0.00	Based on actual 2023 expenses.
211	7700	EMPLOYEE INSURANCES - 7700	\$789,228.00	\$786,428.00	-\$2,800.00	
212	7701	7701 Health Insurance	\$726,371.00	\$723,571.00	-\$2,800.00	Mid-Year: Reducing by 4 months @ \$ 700/month due to one EE not taking insurance.
213	7702	7702 Income Continuation Insurance	\$0.00	\$0.00	\$0.00	
214	7703	7703 Dental Insurance	\$46,530.00	\$46,530.00	\$0.00	
215	7704	7704 Life Insurance	\$16,327.00	\$16,327.00	\$0.00	No increase for 2024.
216	7710	WISCONSIN RETIREMENT - 7710	\$201,038.94	\$201,038.94	\$0.00	Budgeting 6.8%. Included the extra \$1,843 for Delivery option 2 salaries. Added 2% to cover 2% wage increase.
217	7720	SOCIAL SECURITY/MEDICARE (FICA) - 7720	\$226,169.70	\$224,945.70	-\$1,224.00	Included additional \$2,074 for Delivery Option 2 salaries. Added 2% to cover 2% wage increase. Mid-year: Reducing to reflect staffing shortage in Jan/Feb 2024.
218	7730	WORKERS COMP AND GENERAL INS - 7730	\$23,000.00	\$23,000.00	\$0.00	2024: update to: Property \$5,312, Crime \$458, Worker's Comp \$54,358 (5% to 7730, 95% to delivery insurance), Cyber liability \$8,430, D&O and EPA \$3,986. In 2024 add \$2,000 additional property insurance for Delivery addition.
219	7735	UNEMPLOYMENT - 7735	\$800.00	\$800.00	\$0.00	
220	7740	AUDIT - 7740	\$22,500.00	\$22,500.00	\$0.00	
221	7745	CONTRACTED SERVICES HQ - 7745	\$21,097.00	\$21,097.00	\$0.00	\$1,000 base, \$122 NCOA fee to match address to Nat'l database and \$16,000 for Contegix, and \$1,575 for SCLS website. Cascade tool for Drupal \$2400
222	7750	BOOKKEEPING - 7750	\$9,200.00	\$9,200.00	\$0.00	
223	7751	Flexible Spending Account (FSA) Fees - 7751	\$1,493.00	\$1,493.00	\$0.00	
224	7752	SCLS COMPUTER HARDWARE AND SUPPLIES - 7752	\$26,000.00	\$26,000.00	\$0.00	Increases are due to increased cost for additional backup space (Carbonite), the increasing costs of laptop replacement, and the addition of G-suite. This is a bare-bones budget. The only way we could reduce it is to have a bye year so we do not replace PCs on their normal replacement cycle (not optimal). Reviewed JA/VTL.
225	7760	SCLS OFFICE EQUIPMENT AND REPAIRS - 7760	\$1,000.00	\$1,000.00	\$0.00	
226	7771	First Bus. Bank Fees Fixed Income Portfolio - 7771	\$8,400.00	\$8,400.00	\$0.00	
227	7772	FBB fee CD Account - 7772	\$0.00	\$0.00	\$0.00	
228	8010	DELIVERY/GENERAL CARRYOVER - 8010	\$287,911.46	\$405,196.66	\$117,285.20	2024 starting balance is audited mid-year balance of \$787,911.46 - \$500,000 used for building project. 2024 Mid-year is audited year end 2023 balance.
229	8011	BANK SERVICE FEES - 8011	\$2,000.00	\$2,000.00	\$0.00	
230	8015	LEGAL FEES-8015	\$3,000.00	\$3,000.00	\$0.00	
231	8016	BUILDING PROJECT CARRYOVER	\$0.00	\$0.00	\$0.00	Funds available for renovation, design and construction of new facility. Plan to use remaining carryover funds by December 2023.
232						
233		SUBPROGRAM XI. TOTALS	\$2,416,546.91	\$2,524,946.11	\$108,399.20	
234						
235		SPECIAL FUNDS				
236						
237	9103	LSTA - TECHNOLOGY - 9103				

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1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2024 Budget	2024 Mid-Year	Change from 2024 Budget	2024 Notes/ 2024 Mid-Year Notes
238	9114	LSTA - DELIVERY - 9114	\$75,000.00	\$0.00	-\$75,000.00	Delivery LSTA grant for statewide delivery. Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied.
239		LSTA-Delivery PLSR - Coordinator	\$0.00	\$0.00	\$0.00	DPI LSTA grant for implementation of the delivery hub system. Grant funds will be used to supplement Delivery salaries. Will not receive this LSTA grant in 2024.
240	9121	LSTA - Serving the Homeless - 9121				
241	9126	LSTA - Serving Job Seekers (16-121)- 9126				
242		LSTA-Adverse Childhood Exp (16-211)				
243	9141	LSTA - DIGITAL CONTENT BUYING POOL - 9141				
244	9146	LSTA-SERVING OLDER ADULTS				
245	9153	CARES Grant				
246	9157	TEACH Training Grant				
247	9159	WISElearn Grant				
248	9166	Back Up Collaboration LSTA	\$0.00	\$6,000.00	\$6,000.00	24/25 LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000
249	9171	MEMBERS DIGITAL CONTENT BUYING POOL - 9171	\$368,950.00	\$368,950.00	\$0.00	2024 includes \$317,628 for OverDrive, \$21,322 for Magazines and \$20,000 for Advantage.
250	9176	Digitization Collaboration LSTA				
251	9196	Sparsity (Increased Capacity) LSTA	\$8,225.00	\$8,225.00	\$0.00	Removed this amount from the tech hardware account and recorded it here as the Sparsity LSTA grant will cover this backup collaboration equipment. 2024 budget includes \$8,225 from the 23/24 grant cycle. 2024 mid-year: now using these funds for RFID tagging instead. Will not adjust fees or hardware. RFID tagging expenses will be recorded here and reimbursed in LSTA grant income account.
252	9206	Leadership Capacity Streamline LSTA				
253	9211	Inclusive Services-Compassion Resilience LSTA				
254	9216	ILS Migration LSTA		\$25,000.00	\$25,000.00	Mid-year 2024 = AMH migration. This grant will help pay for one Cataloging LTE through 12/31/24.
255	9221	Professional Learning LSTA	\$13,258.00	\$27,375.50	\$14,117.50	2024 budget is \$13,258 left from the 23/24 grant cycle. 24 midyear will also add \$14,117.50.
256	9223	Trustee Training Week	\$3,000.00	\$3,000.00	\$0.00	For 2024 includes \$3,000 for Trustee Training Week that will come from the 24/25 grant cycle. This is submitted to DPI under Professional Learning LSTA.
257	9227	Back up Collaboration - Prof. Learning	\$0.00	\$0.00	\$0.00	
258	9231	ARPA Hybrid Library Service Model				
259	9234	IDEA Project Grant	\$15,000.00	\$35,692.50	\$20,692.50	2024 budget includes \$15,000 from the 23/24 grant cycle. Part of Professional Learning LSTA funds. 2024 mid-year: The 23/24 grant was \$25,000. Of this only \$307.50 got spent, so \$24,692.50 is left to spend from this grant plus the 1st half of the 24/25 grant (total is \$22,000) so half is \$11,000.
260	9236	ARPA IT Hardware				

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261	9237	New Director Boot Camp LSTA	\$0.00	\$15,000.00	\$15,000.00	
262						
263						
264		SUBPROGRAM XIII. TOTALS	\$483,433.00	\$489,243.00	\$5,810.00	
265						
266		PROJECTED EXPENDITURE TOTALS (without contingencies)	\$7,605,379.83	\$7,640,189.83	\$34,810.01	
267		PROJECTED CONTINGENCY EXPENSE TOTALS	\$1,670,542.47	\$1,993,373.91	\$322,831.44	
268		GRAND TOTAL	\$9,275,922.30	\$9,633,563.74	\$357,641.45	
269						
270		Net Profit (Loss): Total Revenue/Carryover - Total Expenses/Contingency	\$0.00	\$0.00	\$0.00	
271		Projected increase (or decrease) of contingency funds)	-\$26,643.00	-\$26,643.00	\$0.00	
272						
273			Subtracting \$26,643 from Tech Contingency to cover PC Support shortfall	Subtracting \$26,643 from Tech Contingency to cover PC Support shortfall		