

	A	B	N	O	P	Q	R	S	T
1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2023 Mid-Year	2024 Budget	2024 Mid-Year	2025 Budget	Change from 2024 Mid-Year Budget	2024 Notes/ 2024 Mid-Year/2025 Notes	
2		PROJECTED REVENUES							
3		REVENUE SOURCE							
4	4010	STATE AIDS - 4010	\$2,749,508.00	\$3,024,278.83	\$3,024,278.83	\$3,299,050.00	\$274,771.17	\$2 million statewide increase in 2024 = \$3,024,278.83 for SCLS = increase of \$274,770.83. 2025 state aid is \$3,299,050.	
5	4030	INTEREST INCOME - 4030	\$225,069.40	\$60,000.00	\$100,000.00	\$100,000.00	\$0.00	2024 Based on average of \$2,000,000 state aid in the money market account earning 3%. 2025 based on average earnings YTD and average of \$2 million in the Sweep account earning 5%.	
6	4040	ALLOCATED INTEREST - 4040	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Allocated interest is recorded in member holding accounts	
7	4041	Interest/Dividends Fixed Income - 4041	\$44,000.00	\$63,094.00	\$63,094.00	\$70,637.00	\$7,543.00	Interest/dividend income projected. For 2025 based on FBB projections.	
8	4042	Interest/Dividends CD Account - 4042	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Closed out the CD investment	
9	4050	GENERAL CARRYOVER - 4050	\$787,911.46	\$287,911.46	\$405,196.66	\$405,196.66	\$0.00	2024 starting balance is audited mid-year balance of \$787,911.46 - \$500,000 used for building project. 2025 starting balance is audited mid-year balance. No projected use in 2024.	
10	4055	BUILDING PROJECT CARRYOVER - 4055	\$3,048,774.84	\$0.00	\$0.00	\$0.00	\$0.00	Funds available in building fund for renovation and construction of new facility. Plan to use the remainder of this carryover fund by December 2023.	
11	4060	CHANGE IN MARKET APPREC FIXED INC - 4060					\$0.00		
12	4120	MEMBER DELIVERY (BY COUNTY) - 4120	\$385,435.00	\$391,178.00	\$391,178.00	\$391,178.00	\$0.00	Represents a minimal increase in 2024. Dane County fees are reduced with this budget figure. No increase for 2025.	
13	4130	OTHER DELIVERY (LINK EXPRESS) - 4130	\$9,500.00	\$9,750.00	\$9,750.00	\$5,000.00	-\$4,750.00		
14	4150	PROCEEDS FROM SALE OF A VEHICLE - 4150	\$15,000.00	\$15,000.00	\$15,000.00	\$17,000.00	\$2,000.00		
15	4170	MULTI-TYPE AND INTERSYSTEM DELIVERY - 4170	\$1,097,865.00	\$1,097,865.00	\$1,086,865.00	\$1,164,910.00	\$78,045.00	Represents a zero increase in 2024. Mid-year 2024 reducing by \$11,000 due to elimination of UW Marinette. Increase 2025 fees to systems due to loss of \$75,000 LSTA grant.	
16	4180	SPECIAL REQUEST DELIVERY SERVICE - 4180	\$5,000.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00		
17	4220	WLA RENT - 4220	\$10,097.39	\$0.00	\$0.00	\$0.00	\$0.00	Lease ended May 31, 2023	
18	4241	3RD PARTY ANNUAL SUPPORT AND MAINTENANCE FEES - 4241	\$29,664.00	\$24,350.00	\$24,350.00	\$18,946.00	-\$5,404.00	2024: Budgeting \$17,000 for Bibliotheca and Envisionware (\$5,000 is for ILS; \$12,000 is for Technology). We will invoice Bibliotheca for that support (roughly \$10,000) and we will invoice libraries for the Envisionware support (roughly \$7,000). and MyPC fees to members is \$7,350. In 2025 the Envisionware fees will go to the ILS budget. Includes \$10,576 for Envisionware as part of the ILS budget and \$8,370 as part of the Tech budget. Difference in MyPC income and MyPC expenses = 5,191 which will go into tech contingency.	
19	4242	ILS/TECHNOLOGY MEMBER PAYMENTS - 4242	\$2,313,022.00	\$2,362,616.00	\$2,362,616.00	\$2,363,323.00	\$707.00	includes Rio and MFD. Bibliotheca income is in account 4241. Tech budget is \$1,403,921 - SCLS contribution of \$260,356 - Bibliotheca \$12,000 (in account 4241) - Sparsity Grant \$8,225 = member fees of \$1,123,340. RIO and MFD infrastructure fee is part of this number. In 2025 move the \$25,000 from account 5570 to reduce ILS fees for rural libraries. Will also give ILS an additional \$2,500 for formula to reduce fees to rural libraries?? 2025 fees = ILS \$7,000 GetIT, \$1,541 Amherst, \$1,251,967 member fees - \$25,000 state aid. Tech = \$195 AMH Infrastructure, \$399 AMH Network, and	
20	4243	Back Up Collaboration System Contribution Income - 4243		\$0.00	\$0.00	\$0.00	\$0.00		
21	4245	TECHNOLOGY CARRYOVER FOR EQUIPMENT REPLACEMENT - 4245	\$1,058,540.40	\$1,016,250.40	\$1,244,252.88	\$1,217,609.80	-\$26,643.08	2024 starting amount is audited year-end 2022 amount that will be used on 2023 mid-year - \$42,290 that will be used to pay for fire suppression from Access in the Data Center. 2024 mid-year is the audited year-end 2023 balance. Starting 2025 balance is mid-year audited amount - \$26,643 used in 2024 to balance PC Support income.	
22	4270	ILS CARRYOVER FOR FUTURE DEVELOPMENT - 4270	\$393,023.61	\$393,023.61	\$370,567.37	\$370,567.37	\$0.00	2024 amount is audited year-end 2022 amount that will be used on 2023 mid-year. 2024 mid-year is the audited year-end 2023 balance.	
23	4280	Consulting Services Fees - 4280	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
24		Marketing/PR/Advocacy Services					\$0.00		

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25		Web Services					\$0.00		
26		Public Library Administration Services					\$0.00		
27		CE Services					\$0.00		
28		Youth Services					\$0.00		
29		Building Design Services					\$0.00		
30	4290	Foundation Admin Fees - 4290	\$41,000.00	\$42,672.00	\$42,672.00	\$42,672.00	\$0.00	Based on 1st quarter 2023 x 4. 2025 is based on 1st quarter 2024 x 4 minus MRO pulling out most funds.	
31	4405	Miscellaneous Admin Income - 4405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
32	9102	LSTA - TECHNOLOGY (11-142) - 9102					\$0.00		
33	9113	LSTA - DELIVERY (11-116) - 9113	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	2024 = Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied. 2025: grant no longer exists.	
34		LSTA-Delivery PLSR - Coordinator	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	DPI LSTA grant for implementation of the delivery hub system. Will not receive this LSTA grant in 2024.	
35	9120	LSTA-Serving the Homeless - 9120					\$0.00		
36	9125	LSTA-Serving Job Seekers (16-121) - 9125					\$0.00		
37		LSTA-Adverse Childhood Exp (16-211)					\$0.00		
38	9140	LSTA-DIGITAL CONTENT BUYING POOL - 9140					\$0.00		
39	9145	LSTA-SERVING OLDER ADULTS					\$0.00		
40	9152	CARES Grant					\$0.00		
41	9156	TEACH Training Grant					\$0.00		
42	9158	WISElearn Grant					\$0.00		
43	9160	Enterprise Wireless Income-9160					\$0.00		
44	9165	Back Up Collaboration LSTA	\$12,000.00	\$0.00	\$6,000.00		-\$6,000.00	24/25 LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000	
45	9170	MEMBERS DIGITAL CONTENT BUYING POOL - 9170	\$342,859.00	\$368,950.00	\$368,950.00	\$392,607.00	\$23,657.00	2024 includes \$317,628 for OverDrive, \$21,322 for Magazines and \$30,000 for Advantage. 2025 = \$334,270 for OverDrive, \$21,497 for magazines and \$36,840 for Advantage.	
46	9175	Digitization Collaboration LSTA					\$0.00		
47	9195	Sparsity (Increased Capacity) LSTA	\$8,949.00	\$8,225.00	\$8,225.00		-\$8,225.00	2024 budget includes \$8,225 from the 23/24 grant cycle. 2024 mid-year: now using these funds for RFID tagging instead. Will not adjust fees or hardware. RFID tagging expenses will be recorded here and reimbursed in LSTA grant income account.	
48	9205	Leadership Capacity Streamline LSTA					\$0.00		
49	9210	Inclusive Services - Compassion Resilience LSTA					\$0.00		
50	9215	ILS Migration LSTA			\$25,000.00		-\$25,000.00	Mid-year 2024 = AMH migration	
51	9220	Professional Learning LSTA	\$25,614.60	\$13,258.00	\$27,375.50	\$14,117.50	-\$13,258.00	2024 budget is \$13,258 left from the 23/24 grant cycle. 24 midyear will also add \$14,117.50.	
52	9222	Trustee Training Week	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	For 2024 includes \$3,000 for Trustee Training Week that will come from the 24/25 grant cycle. This is submitted to DPI under Professional Learning LSTA.	
53	9224	Back up Collaboration - Prof. Learning	\$2,000.00	\$0.00	\$0.00		\$0.00		

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54	9231	ARPA Hybrid Library Service Model					\$0.00		
55	9233	IDEA Project Grant	\$34,892.76	\$15,000.00	\$35,692.50	\$11,000.00	-\$24,692.50	2024 budget includes \$15,000 from the 23/24 grant cycle. All submitted under the Professional Learning LSTA. 2024 mid-year: The 23/24 grant was \$25,000. Of this only \$307.50 got spent, so \$24,692.50 is left to spend from this grant plus the 1st half of the 24/25 grant (total is \$22,000) so half is \$11,000.	
56	9236	ARPA IT Hardware	\$0.00				\$0.00		
57	9238	New Director Boot Camp LSTA		\$0.00	\$15,000.00	\$15,000.00	\$0.00	SCLS is the fiscal agent for this grant. We are planning to spend \$15,000/year.	
58									
59									
60									
61									
62		TOTAL REVENUE ( without carry over funds)	\$7,529,476.15	\$7,578,736.83	\$7,613,546.83	\$7,912,940.50	\$299,393.67		
63		TOTAL CARRY OVER FUNDS	\$5,288,250.31	\$1,697,185.47	\$2,020,016.91	\$1,993,373.83	-\$26,643.08		
64		GRAND TOTAL ALL REVENUE SOURCES	\$12,817,726.46	\$9,275,922.30	\$9,633,563.74	\$9,906,314.33	\$272,750.59		
65									
66		PROJECTED EXPENDITURES							
67									
68									
69		INTERLOAN AND RESOURCE SERVICES							
70									
71	5130	MADISON PUBLIC LIBRARY - 5130	\$266,184.00	\$266,184.00	\$266,184.00	\$266,184.00	\$0.00		
72	5230	DAMAGED MATERIALS - 5230	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00		
73	5310	OUT-OF-SYSTEM INTERLOAN - 5310	\$29,719.66	\$31,230.67	\$31,230.67	\$31,257.23	\$26.56		
74		WorldShare ILL:	\$27,771.06	\$29,892.95	\$29,892.95	\$29,892.95	\$0.00	One flat fee for SCLS includes access for all under WIM except STP. MID is out of direct ILL. Billed July - June adjust at 6 mths. 3 year contract price	
75		ILL/IFM for STP	\$1,273.60	\$1,327.72	\$1,327.72	\$1,354.28	\$26.56	ILL WorldShare STP. Updated 2025 number from OCLC.	
76		1/4 of OCLC Access Fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No longer a separate fee	
77		IFM Fees:	\$75.00	\$10.00	\$10.00	\$10.00	\$0.00	Works as ILL loaning credit to offset when we have to pay to borrow. MAD earns more credit than has to pay out.	
78		WISCAT fees: paid to DPI	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	Free in 2024	
79	5320	ONLINE CONTENT AND MEMBERSHIPS - 5320	\$47,571.19	\$50,252.36	\$50,252.36	\$50,697.36	\$445.00		
80		WorldCat Discovery Subscription (First Search)for members' patrons:	\$28,497.19	\$29,939.86	\$29,939.86	\$29,939.86	\$0.00	Signed 3 year contract w/ OCLC in 2023. Includes all members under WIM	
81		WPLC Membership:	\$6,953.00	\$7,848.00	\$7,848.00	\$8,112.00	\$264.00		
82		WPLC Purchasing Pool for e-Content:		\$0.00	\$0.00	\$0.00	\$0.00		
83		WiLS membership:	\$10,746.00	\$10,746.00	\$10,746.00	\$10,746.00	\$0.00		
84		SRLAAW:	\$1,375.00	\$1,718.50	\$1,718.50	\$1,899.50	\$181.00	1/10 of 1% of SCLS state aid paid to SRLAAW for advocacy. Madison will pay half of this. In 2024 no membership but increase in advocacy. In 2025 budgeting \$250 for membership and 1/2 of \$3,299 advocacy = 1649.50	
85		Recollection WI:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
86									
87		SUBPROGRAM I. TOTALS	\$343,874.85	\$348,067.03	\$348,067.03	\$348,538.59	\$471.56		





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147	7010	CONTRACTED TRAINING & CONSULTATION - 7010	\$5,000.00	\$7,500.00	\$5,000.00	\$6,000.00	\$1,000.00	Moved \$2,500 from 7030 to 7010 for 2024. Reducing by \$2,500 on 2024 mid-year. Will return to 7030 in 2025 when Foundation Funding is gone. And then increased this by \$1,000 in case we use up 9221 funds.	
148	7030	PROFESSIONAL MATERIALS - 7030	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	SCLS Foundation is giving \$5,958.49 for the professional collection in 2024. It will be charged to account 8012 and reimbursed by the Foundation. Returned the \$2,500 to 7030 from 7010. Consider increasing to \$3,000 in 2026.	
149	7050	SUBSCRIPTIONS - 7050	\$3,523.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	Maintain for 2026	
150	7070	MEM LIB PROFESSIONAL DEVELOPMENT - 7070	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00		
151	7090	MEETING SUPPLIES - 7090	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00		
152							\$0.00		
153		SUBPROGRAM VIII. TOTALS	\$18,023.00	\$17,000.00	\$14,500.00	\$18,000.00	\$3,500.00		
154									
155		DELIVERY AND MATERIALS CONTROL							
156									
157	7210	FLEET EXPENSES - 7210	\$100,000.00	\$110,000.00	\$185,000.00	\$185,000.00	\$0.00	2024 = Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied.	
158	7220	STAFF SALARIES - 7220	\$907,082.00	\$1,066,744.56	\$1,050,744.56	\$1,102,623.64	\$51,879.08	2024 = This is option 2 for Delivery with new wage scale for Drivers I and II, a reclass for the Delivery Supervisor, and step increases for staff reclassified in 2023. Plus 2% increase. Mid-year: Reducing to reflect staffing shortage in Jan/Feb 2024. 2025 = 2% increase. Also allocating an additional \$20,000 to improve Delivery wage scales.	
159	7260	BONDING, CARGO, AND FLEET INSURANCE - 7260	\$74,000.00	\$83,333.00	\$69,833.00	\$84,904.00	\$15,071.00	Transportation \$760, Business Auto \$25,812, Umbrella \$5,121, Worker's Comp \$54,358 (95% to delivery). In 2024 add additional property insurance for Delivery addition. Mid-year 2024: account for dividend. In 2025 Worker's Comp \$44,254 (95% to delivery), Inland Marine \$851, General liability \$4,188, Commercial auto \$29,536, Umbrella \$6075	
160	7270	SUPPLIES AND EQUIPMENT - 7270	\$8,500.00	\$8,000.00	\$8,000.00	\$6,000.00	-\$2,000.00	In 2025, moving the cost of computer replacement from this account to 7752	
161	7280	FLEET REPLACEMENT - 7280	\$0.00	\$70,000.00	\$70,000.00	\$125,000.00	\$55,000.00	Budgeting for vehicle replacement. No contingency available in 2024. Mid-year 2024: adjusted fleet budget to account for increased cost of vehicles. Applied some of the insurance dividend savings. 2025 = budgeting \$125,000/year for 2 vehicles as costs have gone up.	
162	7290	CONTRACTED SERVICES - 7290	\$86,250.00	\$86,250.00	\$72,750.00	\$72,750.00	\$0.00	2024 Mid-year - reduce this by \$3,000 due to UW Washington campus closing. Monarch will no longer deliver for us there. And reduce by \$11,000 for elimination of Marinette. Reducing UW contract due to closure at UW Marinette. 2025 Waltco is about \$5,300/mo plus Southwest WI Library System \$9,150/year.	
163	7293	FACILITY LOAN PRINCIPAL PMT	\$0.00	\$106,987.96	\$106,987.96	\$129,769.37	\$22,781.41	In 2024 only paying \$213,975.93 principal on \$5.5 million loan, split between Admin and Delivery. In 2025, principal on 5.5 million loan is \$223,137.71, and principal on \$1 million loan is \$36,401.03. Both are split between Admin and Delivery.	
164	7294	FACILITY LOAN INTEREST PMT	\$140,739.72	\$135,808.22	\$135,808.22	\$129,470.48	-\$6,337.74	In 2024 paying \$220,602.74 interest on \$5.5 million loan and \$51,013.70 interest on \$1 million loan, splitting between Admin and Delivery. In 2025 interest is \$211,440.96 on the \$5.5 million loan and \$47,500.00 on the \$1 million loan, split between Admin and Delivery.	

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165	7295	DELIVERY FACILITY - 7295	\$13,000.00	\$1,138.00	\$38,524.00	\$59,850.00	\$21,326.00	Reflects 1 month in 2024. Need to adjust 2024 mid-year to account for delivery utilities. Will adjust interest income at mid-year to balance out. 2025 includes Delivery utilities of \$30,000. For 2025 CAM add additional \$10,000 (plus original \$12,000) plowing of north and south driveways, \$10,000 resurfacing of driveways, \$3,500 for trash/recycling, \$4,500 for mowing/weeding, \$500 for pest control. Splitting with Admin= \$20,250 each. 2025 = \$8,500 for equipment replacement (to include faucet in kitchen, garbage disposal, bathroom plumbing), \$8,000 for HVAC maintenance agreement, stormwater maintenance of \$700/year, Sprinkler inspection \$750, fire extinguisher/emergency lights/fire alarm panel inspections \$750/year, water softener salt \$500/year. Total of \$19,200 split with HQ = \$9,600.	
166	7296	DELIVERY RENT - 7296	\$173,002.19	\$14,500.00	\$14,500.00	\$0.00	-\$14,500.00	2024 = budgeting 1 month of rent as a cushion in case construction goes long.	
167	7297	MARATHON COUNTY DELIVERY - 7297		\$0.00	\$0.00	\$0.00	\$0.00		
168		Ground Lease - Delivery		\$0.00	\$0.00	\$13,225.69	\$13,225.69	Ground lease for Pankratz property.2025 = \$26,451.38 splitting with Admin = \$13,225.69 each	
169									
170		SUBPROGRAM IX. TOTALS	\$1,502,573.91	\$1,682,761.74	\$1,752,147.74	\$1,908,593.18	\$156,445.44	2025 budget now includes full Delivery budget plus the cost division for the new facility. Will no longer add Admin Overhead to this total to determine member fees.	
171									
172		PROGRAM DEVELOPMENT							
173									
174	7430	YOUTH LITERACY SUPPLEMENTS-7430	\$31,275.00	\$31,275.00	\$31,275.00	\$31,275.00	\$0.00	Revisit in 2026 to see if increases are needed.	
175	7440	SLP LIVE PERFORMANCES - 7440	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
176	7450	SLP PRINTING AND SUPPLIES - 7450	\$4,100.00	\$4,100.00	\$4,100.00	\$4,100.00	\$0.00		
177	7470	C & Y A/SPECIAL NEEDS MATERIALS - 7470	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00		
178	7475	EXPERIMENTAL SERVICES FOR LIBRARIES - 7475	\$10,000.00	\$10,000.00	\$10,000.00	\$17,260.00	\$7,260.00	If necessary, this can be reduced if we eliminate a lab replacement, however we have determined that we need 3 functioning labs for our services and replacing one each year is optimal. Reviewed by JA/VTL. 2025 = Replacement costs for 7 laptops in labs or kits increased by \$632; this includes replacement of the laptops in digitization kits, the wireless labs and other kits on a 5-year rotation. Mobile hot spots have increased from 4 to 6 (from \$120 per month to \$202 per month); so an increase of \$979. MFA for email has been added for \$5,232. Infosec training has been added for \$1,088. Maintenance for the 5 tagging stations in kits has been added for \$133. Equipment for kits, etc. has been reduced by \$804	
179									
180		SUBPROGRAM X. TOTALS	\$49,875.00	\$49,875.00	\$49,875.00	\$57,135.00	\$7,260.00		
181									
182		ADMINISTRATION AND COORDINATION							
183									
184	7610	STAFF SALARIES AND WAGES - 7610	\$260,398.34	\$265,719.18	\$265,719.18	\$259,826.28	-\$5,892.90	2024 = 2% increase. 2025 = 2% increase.	
185	7630	New Building Expenses	\$425,977.44	\$189,842.36	\$191,842.36	\$160,079.00	-\$31,763.36	The cost of construction, engineering and design will be paid from building carryover fund. The costs reflected in these new building expense accounts are for new on-going expenses to maintain the new building.	
186	7631	New Building Design Work					\$0.00		

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187	7632	New Building Landscaping/CAM	\$13,030.77	\$19,557.78	\$19,557.78	\$20,250.00	\$692.22	In 2024 budgeting \$12,000 for snow removal, \$500 for pest control, \$4,558 for mowing/weeding. \$2,500 for trash/recycling. 2025 add additional \$10,000 (plus original \$12,000) plowing of north and south driveways, \$10,000 resurfacing of driveways, \$3,500 for trash/recycling, \$4,500 for mowing/weeding, \$500 for pest control. Splitting with delivery = \$20,250 each.	
188	7633	New Building Construction Work	\$360,534.24	\$154,554.58	\$154,554.58	\$0.00	-\$154,554.58	Additional cost for Office Pod (total is \$118,535.00) Kept \$18,535 in this account and moved \$100,000 to this account from account 7634. Added \$36,019.58 of additional state aid as construction contingency.	
189	7634	New Building Furniture	\$42,412.43	\$0.00	\$5,000.00	\$100,000.00	\$95,000.00	Moving \$100,000 of this budget to account 7633 for Office Pod (total is \$118,535.00). Need to move \$4,500 to 2024 mid-year furniture line. Take this from the equipment line 7635, 7654, 7672. 2025 = new rubber flooring in Delivery.	
190	7635	New Building Equipment	\$10,000.00	\$15,730.00	\$12,730.00	\$39,829.00	\$27,099.00	Annual contingency fund contribution toward future replacement of equipment \$10,000 and HVAC maintenance agreement \$4,000, and one time purchase of Access Points in 2023 \$15,000. Stormwater maintenance expenses in 2024 to include filter replacement, cleanout = \$1,300 every 2 years. Annual fire sprinkler inspection \$430.00. Keep \$10,000 equipment replacement fund and HVAC maintenance agreement of \$1,820 plus \$2,180/year for HVAC servicing costs. Add Data Center maintenance and mechanicals in 2025. Also add replacement of LAN equipment and wireless equipment (access point, etc.) Will need \$1500/year for network equipment and \$2,500/year for access point. Need to move \$3,000 to 2024 mid-year furniture line. Take this from the equipment line 7635. 2025 = \$8,500 for equipment replacement (to include faucet in kitchen, garbage disposal, bathroom plumbing), \$8,000 for HVAC maintenance agreement, stormwater maintenance of \$700/year, Sprinkler inspection \$750, fire extinguisher/emergency lights/fire alarm panel inspections \$750/year, water softener salt \$500/year. Total of \$19,200 split with Delivery = \$9,600. 2025 Janitorial split with Admin = \$10,000. Data center maintenance, replacement of LAN equipment \$1,500 and wireless equipment \$2,500. Including additional \$5,000 for fence around exterior data center A/C unit. Also need to budget for the replacement of the cooling unit, exhaust fan, hot aisle and fire suppression systems in the data center every 10 years - the total cost of all 4 units is \$112,290 = \$11,229/year = 20,229.	
191	7650	FACILITY - HQ - 7650	\$158,940.65	\$55,300.00	\$48,500.00	\$51,680.00	\$3,180.00		
192	7651	7651 Rent	\$105,440.65	\$0.00	\$0.00	\$0.00	\$0.00		
193	7652	7652 Utilities	\$40,000.00	\$34,000.00	\$28,000.00	\$30,000.00	\$2,000.00	2024 based on YTD 2023 utility costs. 2024 mid-year: 24/25 back up collaboration LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000. 2025 based on YTD 2024 costs post construction. Splitting utility costs with Delivery = \$30,000 each.	
194	7653	7653 Janitorial	\$11,000.00	\$18,800.00	\$18,800.00	\$20,000.00	\$1,200.00	Janitorial services were \$9,600 at Biltmore. Doubling that amount for Pankratz with Delivery addition for 11 of 12 months. Plus carpet cleaning. 2025 Increase slightly to accommodate new facility.	
195	7654	7654 Offsite Storage	\$2,500.00	\$2,500.00	\$1,700.00	\$1,680.00	-\$20.00	\$500 per quarter plus one trip fee. 2025 = Corben space next door @ \$140/mo	
196	7655	SUPPLIES - 7655	\$3,000.00	\$2,500.00	\$3,138.00	\$4,000.00	\$862.00	Moved \$500 to Staff Engagement	
197	7656	7656 Administration	\$3,000.00	\$2,500.00			\$0.00		
198	7658	New Building Loan Principal Payment	\$0.00	\$106,987.96	\$106,987.96	\$129,769.37	\$22,781.41	In 2024 only paying \$213,975.93 principal on \$5.5 million loan, split between Admin and Delivery. In 2025, principal on 5.5 million loan is \$223,137.71, and principal on \$1 million loan is \$36,401.03. Both are split between Admin and Delivery.	
199	7659	New Building Loan Interest Expense	\$133,205.48	\$135,808.22	\$135,808.22	\$129,470.48	-\$6,337.74	In 2024 paying \$220,602.74 interest on \$5.5 million loan and \$51,013.70 interest on \$1 million loan, splitting between Admin and Delivery. In 2025 interest is \$211,440.96 on the \$5.5 million loan and \$47,500.00 on the \$1 million loan, split between Admin and Delivery.	
200	7636	New Building Ground Lease	\$21,503.09	\$21,503.09	\$21,503.09	\$13,225.69	-\$8,277.40	Ground lease for Pankratz property. 26,451.38 splitting with Delivery = \$13,225.69 each	0
201	7666	VENDING EXPENSES - 7666	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
202	7667	STAFF ENGAGEMENT TEAM EXP - 7667			\$500.00	\$500.00	\$0.00	Adding account 7667 for staff engagement at mid-year, budget \$500	
203	7670	TELEPHONE - 7670	\$15,000.00	\$14,048.00	\$13,348.00	\$12,588.00	-\$760.00		



	A	B	N	O	P	Q	R	S	T
1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2023 Mid-Year	2024 Budget	2024 Mid-Year	2025 Budget	Change from 2024 Mid-Year Budget	2024 Notes/ 2024 Mid-Year/2025 Notes	
204	7672	7672 SC Headquarters	\$11,400.00	\$11,522.00	\$10,822.00	\$10,800.00	-\$22.00	2025: \$800/month for HQ cell phones. 2 IP Flex lines for copier and emergency phone which are copper over fiber lines. Total cost for IP Flex for 10 lines is \$500/month. 8 lines are for Talking Tech and 2 lines are for HQ. Will charge 8 lines to Talking Tech = \$400/mo, 2 lines to HQ = \$100/mo	
205	7673	7673 Delivery	\$3,600.00	\$2,526.00	\$2,526.00	\$1,788.00	-\$738.00	2025: Badgerland monthly fees for VoIP phone system in delivery is \$99/month. Plus Corey's cell phone \$50/month.	
206	7680	POSTAGE - 7680	\$800.00	\$800.00	\$800.00	\$800.00	\$0.00		
207	7681	7681 Administration					\$0.00		
208	7682	7682 Automation					\$0.00		
209	7685	Direct Benefit to Member Libraries	\$0.00	\$0.00	\$0.00	\$86,636.32	\$86,636.32	2025: Remaining state aid of \$106,636.32 allocated as follows: \$20,000 reserved in Delivery salaries to increase hourly wage scale. Remaining \$86,636.32 will be allocated to the following areas: movie licenses for all member libraries, reducing member fees, RFID tagging, and other projects to benefit member libraries.	
210	7690	BOARD TRAVEL & EXPENSES & MEMBERSHIPS - 7690	\$1,200.00	\$1,200.00	\$1,200.00	\$1,500.00	\$300.00	Based on actual 2023 expenses.	
211	7700	EMPLOYEE INSURANCES - 7700	\$753,565.11	\$789,228.00	\$786,428.00	\$819,488.13	\$33,060.13		
212	7701	7701 Health Insurance	\$691,734.95	\$726,371.00	\$723,571.00	\$758,537.00	\$34,966.00	Mid-Year: Reducing by 4 months @ \$ 700/month due to one EE not taking insurance. Budgeting 5% increase	
213	7702	7702 Income Continuation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No fees. On premium holiday.	
214	7703	7703 Dental Insurance	\$44,742.30	\$46,530.00	\$46,530.00	\$44,709.66	-\$1,820.34	Budgeting 2% increase	
215	7704	7704 Life Insurance	\$17,087.86	\$16,327.00	\$16,327.00	\$16,241.47	-\$85.53	No increase for 2024. Budgeting 4% increase	
216	7710	WISCONSIN RETIREMENT - 7710	\$180,000.00	\$201,038.94	\$201,038.94	\$202,501.94	\$1,463.00	Budgeting 6.8%. Included the extra \$1,843 for Delivery option 2 salaries. Added 2% to cover 2% wage increase. Budgeting 6.9%.	
217	7720	SOCIAL SECURITY/MEDICARE (FICA) - 7720	\$207,981.34	\$226,169.70	\$224,945.70	\$232,208.90	\$7,263.20	Included additional \$2,074 for Delivery Option 2 salaries. Added 2% to cover 2% wage increase. Mid-year: Reducing to reflect Delivery staffing shortage in Jan/Feb 2024.	
218	7730	WORKERS COMP AND GENERAL INS - 7730	\$19,000.00	\$23,000.00	\$23,000.00	\$25,121.00	\$2,121.00	2024: update to: Property \$5,312, Crime \$458, Worker's Comp \$54,358 (5% to 7730, 95% to delivery insurance), Cyber liability \$8,430, D&O and EPA \$3,986. In 2024 add \$2,000 additional property insurance for Delivery addition. In 2025 Executive Liabilit \$3,986, Business Services \$720, Cyber \$8,636, 5% of Workers Comp \$2329, Commercial Property \$8,948, Crime \$502	
219	7735	UNEMPLOYMENT - 7735	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00		
220	7740	AUDIT - 7740	\$20,350.00	\$22,500.00	\$22,500.00	\$20,575.00	-\$1,925.00	The other \$2,000 is charged to the SCLS Foundation for the 990 preparation.	
221	7745	CONTRACTED SERVICES HQ - 7745	\$21,097.00	\$21,097.00	\$21,097.00	\$21,097.00	\$0.00	\$1,000 base, \$122 NCOA fee to match address to Nat'l database and \$16,000 for Contegix, and \$1,575 for SCLS website. Cascade tool for Drupal \$2400	
222	7750	BOOKKEEPING - 7750	\$9,200.00	\$9,200.00	\$9,200.00	\$10,500.00	\$1,300.00	Based on 2023 expenses.	
223	7751	Flexible Spending Account (FSA) Fees - 7751	\$1,500.00	\$1,493.00	\$1,493.00	\$1,550.00	\$57.00	Based on 2023 expenses.	
224	7752	SCLS COMPUTER HARDWARE AND SUPPLIES - 7752	\$26,000.00	\$26,000.00	\$26,000.00	\$29,000.00	\$3,000.00	Increases are due to increased cost for additional backup space (Carbonite), the increasing costs of laptop replacement, and the addition of G-suite. This is a bare-bones budget. The only way we could reduce it is to have a bye year so we do not replace PCs on their normal replacement cycle (not optimal). Reviewed JA/VTL. 2025 = Replacement for 2 additional Delivery PCs and Deb's mac have been incorporated into the PC rotation (though the budgeted amount remains at \$12,000; \$350 for Deb's mac support was put on its own line so that we can track it better). Carbonite continues to increase due to increased data storage; an additional \$700 is budgeted. G-Suite has been increased by \$1,300 as we were on a introductory rate through 2023 ; also each new user increases the costs. Zoho CRM to replace ACT is added for \$168. Brightsign has been added for \$297. Misc equipment was overspent by \$2,611 in 2023 due to setting up the new building for tech; it has been dropped from the 2024 budgeted amount by \$224	

	A	B	N	O	P	Q	R	S	T
1	ACCT #	SUBPROGRAM/ ITEM/ACCOUNT CODE	2023 Mid-Year	2024 Budget	2024 Mid-Year	2025 Budget	Change from 2024 Mid-Year Budget	2024 Notes/ 2024 Mid-Year/2025 Notes	
225	7760	SCLS OFFICE EQUIPMENT AND REPAIRS - 7760	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00		
226	7771	First Bus. Bank Fees Fixed Income Portfolio - 7771	\$9,500.00	\$8,400.00	\$8,400.00	\$8,400.00	\$0.00		
227	7772	FBB fee CD Account - 7772	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
228	8010	DELIVERY/GENERAL CARRYOVER - 8010	\$787,911.46	\$287,911.46	\$405,196.66	\$405,196.66	\$0.00	2024 starting balance is audited mid-year balance of \$787,911.46 - \$500,000 used for building project. 2025 is mid-year 2024 balance. No projected use in 2024.	
229	8011	BANK SERVICE FEES - 8011	\$2,000.00	\$2,000.00	\$2,000.00	\$1,000.00	-\$1,000.00		
230	8015	LEGAL FEES-8015	\$4,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00		
231	8016	BUILDING PROJECT CARRYOVER	\$3,048,774.84	\$0.00	\$0.00	\$0.00	\$0.00	Funds available for renovation, design and construction of new facility. Plan to use remaining carryover funds by December 2023.	
232									
233		SUBPROGRAM XI. TOTALS	\$6,111,904.75	\$2,416,546.91	\$2,524,946.11	\$2,631,013.77	\$106,067.66		
234									
235		SPECIAL FUNDS							
236									
237	9103	LSTA - TECHNOLOGY - 9103					\$0.00		
238	9114	LSTA - DELIVERY - 9114	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	Delivery LSTA grant for statewide delivery. Losing the \$75,000 statewide delivery grant that was used to reduce fees to systems. Will increase fleet costs by this amount, which is where this grant was applied.	
239		LSTA-Delivery PLSR - Coordinator	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	DPI LSTA grant for implementation of the delivery hub system. Grant funds will be used to supplement Delivery salaries. Will not receive this LSTA grant in 2024.	
240	9121	LSTA - Serving the Homeless - 9121					\$0.00		
241	9126	LSTA - Serving Job Seekers (16-121)- 9126					\$0.00		
242		LSTA-Adverse Childhood Exp (16-211)					\$0.00		
243	9141	LSTA - DIGITAL CONTENT BUYING POOL - 9141					\$0.00		
244	9146	LSTA-SERVING OLDER ADULTS					\$0.00		
245	9153	CARES Grant					\$0.00		
246	9157	TEACH Training Grant					\$0.00		
247	9159	WISElearn Grant					\$0.00		
248	9166	Back Up Collaboration LSTA	\$12,000.00	\$0.00	\$6,000.00		-\$6,000.00	24/25 LSTA grant to be used to pay for costs to heat/cool the data center. Will reduce Admin utilities by \$6,000	
249	9171	MEMBERS DIGITAL CONTENT BUYING POOL - 9171	\$342,859.00	\$368,950.00	\$368,950.00	\$392,607.00	\$23,657.00	2024 includes \$317,628 for OverDrive, \$21,322 for Magazines and \$20,000 for Advantage. 2025 = \$334,270 for OverDrive, \$21,497 for magazines and \$36,840 for Advantage.	
250	9176	Digitization Collaboration LSTA					\$0.00		
251	9196	Sparsity (Increased Capacity) LSTA	\$8,949.00	\$8,225.00	\$8,225.00		-\$8,225.00	Removed this amount from the tech hardware account and recorded it here as the Sparsity LSTA grant will cover this backup collaboration equipment. 2024 budget includes \$8,225 from the 23/24 grant cycle. 2024 mid-year: now using these funds for RFID tagging instead. Will not adjust fees or hardware. RFID tagging expenses will be recorded here and reimbursed in LSTA grant income account.	
252	9206	Leadership Capacity Streamline LSTA					\$0.00		
253	9211	Inclusive Services-Compassion Resilience LSTA					\$0.00		
254	9216	ILS Migration LSTA			\$25,000.00		-\$25,000.00	Mid-year 2024 = AMH migration. This grant will help pay for one Cataloging LTE through 12/31/24.	



